

WATKINS ARRIVAL AND DISMISSAL PROCEDURES SY20-21

Watkins Elementary School

420 12th Street SE, Washington, DC 20003

School Hours: 8:45am - 3:15pm

STUDENT ARRIVAL

- Students are allowed into the building at 8:10am
- Students are not permitted in the building before 8:10am (unless they are assigned to before care.)
- Breakfast is eaten in the cafeteria. It is free for all students. Breakfast ends at 8:40am
- All students wishing to eat breakfast will pick-up their breakfast upon entering the cafeteria. When they finish breakfast, they will join their classroom peers in the designated spot in the cafeteria.
- Upon arrival, 1st and 2nd graders proceed to the gym/cafeteria to line up with their classroom and await teacher pick-up.
- 3rd, 4th, 5th graders proceed to the gym/cafeteria to line up with their classroom and await teacher pick-up
- All teachers report to the cafeteria/gym to greet their students by 8:40am.

STUDENT DISMISSAL

- Dismissal begins at 3:15pm. Students are dismissed in the following order:
 - Early Dismissal End Time – 2:45. Students will not be called down to dismiss between 2:45 and 3:15.
 - Bus Riders – 3:15pm
 - Walkers – 3:15pm
 - Aftercare – 3:15pm
 - Car Riders/Parent Pick-Up - 3:15pm (*walkers will be released first, followed by car riders*)

BUS RIDERS - 3:15pm

- Students riding a Student Support School Bus and Bolling Air Force Base Bus are dismissed to the gym
- Buses will park on E Street and students will exit the building through the gym to board the buses

AFTERCARE - 3:15pm

- Each grade-level has a designated duty teacher and a designated classroom for aftercare students to report to
- Aftercare students remain in the designated classroom until 3:25pm
- The designated teacher escorts the students to the cafeteria for aftercare snack at 3:25pm
- The duty teacher remains in the cafeteria with the students until dismissal ends at 3:30pm
- Aftercare snack time begins at 3:30pm
- The playground and cafeteria are shared by DPR and FLEX

CAR RIDERS and WALKERS - 3:15pm

- Car riders are dismissed to their assigned dismissal classrooms
- **CAR RIDERS** exit the building through the main door on 12th Street. Watkins staff will be outside calling for students to dismiss on the walkie-talkie once their families pull up in the car-rider lane. There is no parking heading northbound on 12th Street in front of our school after 2:45pm, as this lane is reserved for families utilizing the car rider pick-up lane.
- **WALKERS** exit the building through the main door on 12th Street when their families are present on the sidewalk. All students who are walking home (unescorted) must wait for the dismissal announcement before exiting the school.